　様式1-8号【訪問型】

**従業者の勤務の体制及び勤務形態一覧表**

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| 事　業　所　名 |  |
| サービスの種類 |  |

**（　　　　　　年　　　　月分）**　（　　　　　単位目）

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| 職　種 | 勤務  形態 | 氏　名 | | 第１週 | | | | | | | 第２週 | | | | | | | 第３週 | | | | | | | 第４週 | | | | | | | ４週の合計 | 週平均の勤務時間 | 常勤換算後の人数 | 備　考 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
|  | 曜日 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 合　計 |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

　注１：「勤務形態」欄は、常勤・専従の場合は「A」、常勤・兼務の場合は「B」、非常勤・専従の場合は「C」、非常勤・兼務の場合は「D」と記入すること。

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| 担当者名 | 担当者連絡先 |
|  | TEL  FAX |

　注２：４週間の勤務時間数を記入すること。公休の場合は「×」を記入すること。

　注３：職種ごとに小計を付けて分けること。

　注４：実施単位ごとに作成すること。

　注５：夜勤体制を記載する場合は、夜勤を網掛けする等わかるよう記載し、余白にその旨を記載してください。